

WACES 2017-18 Board Meeting Minutes

Date: Wednesday October 11, 10:00-12:00

Called by: Thom Field, President

Board Members, 2017-18:

- President and Webmaster: Thom Field (City University)
- President-Elect: Heather Dahl (University of Alaska, Fairbanks)
- President Elect-Elect and 2018 Conference Chair: Margaret Lamar (Palo Alto University)
- Past-President: Keely Hope (Eastern Washington University)
- Treasurer: Megan Speciale (Palo Alto University)
- Secretary: Will Snow (Palo Alto University)
- Graduate Student Rep: Tricia Woodliff (University of Nevada, Reno)
- Membership and Social Media: Victor Chang (Southern Oregon University)

2018 Conference Committee members:

- Saumya Arora (Northern Arizona University)
- Steve Farmer (Northern Arizona University)
- Pit Kolodinsky (Northern Arizona University)
- Jared Lau (University of Nevada, Las Vegas)
- Meaghan Nolte (Central Washington University)
- Sangmin Park (California State University, Sacramento)
- David Peterson (California State University, Los Angeles)
- Zachary Pietrantonio (California State University, Sacramento)
- Sonia Ramrakhiani (Cal Poly)
- Sonia Rodriguez (National University)
- Anita Sankar (Alliant University, San Francisco; CALPCC Secretary)
- Fred Washburn (Central Washington University)
- Addy Wissell (Gonzaga University)
- Mark Young (Gonzaga University)

2017-18 Meetings: Second Wednesdays of every month from 10:00-12:00

- Nov 8, Dec 13, Jan 10, Feb 14, March 14, April 11, May 9, June 13, July 11, August 8, Sept 12, Oct 10
- WACES Conference begins Nov 7-11, 2018!

Minutes

1. Introductions

2. Spring webinars. Four webinars for members, paying presenters \$100.

1. PAU will facilitate/organize. The facilitator will give a 2-3 minute intro to WACES before introducing the speaker. PAU will also develop marketing materials.
2. Thom will send out materials to our members, CESNET, WACES site. Someone will send to state orgs.
3. We are not charging for the training.
4. Speakers include Jared Lau, Danica Hays, Chris Wood, and Rebecca Scherer. Dates for the other three presenters will be finalized soon.
5. Thom will put together a SurveyMonkey poll for CEs

3. WACES Canvas Page. Tabled Will Snow's offer to make WACES a Canvas page for discussions, housing documents, etc. Need to identify Social Media Chair first.

4. WACES 2018 Conference. Margaret is the conference chair for the 2018 conference in Santa Rosa, CA. Discussed potential keynotes. Roles for 2018 conference:

Roles	Person(s) Responsible
Conference Chair, Liaison with Hotel, Liaison with ACES, Conference Insurance	Margaret Lamar
Conference Budget and Tracking Expenses	Margaret Lamar, Megan Speciale
Conference Registration and RegOnline	Jared Lau, Sangmin Park, Zachary Pietrantoni,
Proposals	Megan Speciale, Darlene Chen
Conference Program	Addy Wissell, Mark Young
Keynote	Margaret Lamar
Marketing	Donna Sheperis, Saumya Arora, Anita Sankar (CALPCC secretary)
Sponsors and Exhibits	Sonia Rodriguez, David Peterson
Continuing Education and Post-Conference Survey	Meaghan Nolte, Fred Washburn
Awards	Thom Field
Career Connection	Heather Dahl, Tricia Woodliff
Emerging Leaders	Keely Hope, Cristen Wathen
Graduate Student Reception	Tricia Woodliff, Sonia Ramrakhiani
Name Badges/Lanyards (small role)	Margaret Lamar
Bag Stuffing	Margaret Lamar
Volunteer Organizer	Steve Farmer, Pit Kolodinsky

5. Conference location options for November 12-15, 2020. Margaret to follow-up with Ed Smith of Conference Direct.

6. Follow-up from ACES conference.

- Discussed how we may want to use the \$52K in our bank account. Will Snow and Jared Lau will create a survey for members.
- Research grants program: Heather Dahl will reach out to ACES regional presidents about their grant programs.
- Mobile App for conference: Jared Lau will ask someone at UNLV about low cost option.

7. Handbook revision schedule. Heather to lead, Thom to support.